**PAPER B**

**Information Governance Sub-Group**

**Yorkshire & Humber Area Strategic Information Governance Network (SIGN)**

* The table below lists the follow up actions from the Y & H Information Governance Steering Group.
* Please could you provide a statement in the “Progress” column to provide an update regarding your actions in order to provide assurance to the Information Governance Sub Group that actions have been completed and / or provide an update on the progress to date?

| **MINUTE** | **ACTION POINTS** | **PROGRESS** | **Action Owner** | **Action Completed** |
| --- | --- | --- | --- | --- |
| **July 2019** |
| 4 | SARs | IM skype for Business CB to review and share electronic comms policy  | CB |  |
| 8 | DSPT | Having issues with exporting spreadsheet doesn’t match what is in the toolkit. Can members please check to see if they also have the same issue? | All | **🗸** |
| **September 2019** |
| 8 | DSPT | DSPT Bench Marking Paper to be shared | LDC | **🗸** |
| **October 2019** |
| 8 | DSPT | National Data Opt-Out exemplar documents | SMe | **🗸** |
| 8 | DSPT | Information Asset Owner Training | IT |  |
| 10 | Data and IT/Information Security | Send link for NCSC infographics | SMe | **🗸** |
| 10 | Data and IT/Information Security | Link to Friends and Family Test Document referencing National Data Opt-Out | SMe | **🗸** |
| 10 | Data and IT/Information Security | Link to Secure email domains | SMe | **🗸** |